



MASINDE MULIRO UNIVERSITY OF SCIENCE AND TECHNOLOGY

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P. O. Box 190 – 50100
Kakamega
Kenya

EXPRESSION OF INTEREST FOR PROVISION OF CONSULTANCY SERVICES FOR THE DEVELOPMENT OF A MASTER PLAN

TENDER NO: MMUST/EST/018/2023-2024

CLIENT:

**THE VICE CHANCELLOR,
MASINDE MULIRO UNIVERSITY OF
SCIENCE AND TECHNOLOGY,
P. O BOX 190 – 50 100,
KAKAMEGA**

CLOSING DATE: FRIDAY 10TH NOVEMBER, 2023

CLOSING TIME: 10:00 AM

**EXPRESSION OF INTEREST
FOR PROVISION OF CONSULTANCY SERVICES FOR THE DEVELOPMENT OF A
MASTER PLAN**

NAME OF PROCURING ENTITY: - **Masinde Muliro University of Science & Technology**

ASSIGNMENT OR CONTRACT TITLE: **Provision of Consultancy Services for the Development of a Master plan for Masinde Muliro University of Science & Technology**

REFERENCE NO.: **MMUST /EST/018/2023 - 2024**

- 1) The **Masinde Muliro University of Science & Technology (MMUST)** intends to shortlist consultants for provision of consultancy services for the Development of a Master Plan as indicated in the Terms of Reference
- 2) The Masinde Muliro University of Science & Technology now invites eligible consulting firms (“Consultants”) to indicate their interest in providing the Services. Interested Consultants should provide information demonstrating that they have the required qualifications and relevant experience to perform the Services.
- 3) **ELIGIBILITY REQUIREMENTS**

The mandatory criteria will be evaluated on a pass-fail basis.

- i. A 1- page cover letter for Expression of Interest signed by the head of the organization;
- ii. Company/organizational profile describing experience in offering the services outlined in this request for Expression of Interest;
- iii. CV’s of key personnel in the team proposed to undertake the assignment;
- iv. Audited Accounts for the last 2 years;
- v. Attach copy of valid Tax Compliance Certificate;
- vi. Attach copy of valid PIN Certificate;
- vii. Attach a copy of Company Registration/Incorporation Certificate;
- viii. At least five years’ professional experience in Developing of Master Plans
- ix. Should be registered with the Board of Registration of Architects & Quantity Surveyors (BORAQS) for lead experts
- x. All printed pages of the tender document must be numbered and serialized by the tenderer to the last page of the document.

- 4) The attention of interested Consultants is drawn to the following provisions that will be highlighted in the Request for Proposals to be issued to shortlisted firms.
- i) The Consultant will be expected to have no conflict of interest with other assignments or its own corporate interests and acting without any consideration for future work.
 - ii) The consultant has no personal or business relationship with the Procuring Entity's senior management or professional staff.
 - iii) A firm or an individual in the firm has not been sanctioned by the Public Procurement Regulatory Authority or are under a suspension or a debarment imposed by any other entity of the Government of Kenya, or any international organization.
 - iv) Government-owned enterprises or institutions of Kenya Government, officials and civil servants and employees of public institutions may not eligible.
- 5) Consultants may associate with other firms to enhance their qualifications, but should indicate clearly whether the association is in the form of a joint venture and/or a sub-consultancy. In the case of a joint venture, all the partners in the joint venture shall be jointly and severally liable for the entire contract, if selected.
- 6) A Consultant will be selected in accordance with the Quality and Cost Based Selection (QCBS) method set out in the Act and Regulations.
- 7) Further information can be obtained at the address below during office hours (8:00 am – 5.00 pm)
Procurement Office
Masinde Muliro University of Science & Technology
P.O. Box 190 – 50100
Kakamega
Kakamega – Webuye Road
Telephone No: 0702 597360 / 057 2505222
Email:
procurementofficer@mmust.ac.ke
- 8) Expressions of interest must be delivered in a written form to the address below (in person, or by postal mail **by Friday 10th November, 2023 not later than 10:00 am**

(B) TERMS OF REFERENCE FOR CONSULTANCY SERVICES - DEVELOPMENT OF MASTER PLAN FOR MASINDE MULIRO UNIVERSITY OF SCIENCE AND TECHNOLOGY (MMUST)

Masinde Muliro University of Science and Technology is a public university whose core mandate is teaching, research and innovation. Its main campus has an area of 133 acres located about 1.5km from the Kakamega town CDB along the Kakamega/Webuye Road. As a public Institution, this University is of great public interest. MMUST is set up in an environment where the use of Information and Communications Technology (ICT) has been entrenched in most teaching, learning and research activities. It is therefore poised to offer programmes that will facilitate and mobilize technological development in Kenya. The University offers academic programmes that are competitive, unique and market driven at various levels. In this regard, MMUST seeks to be a center of excellence in Science and Technology responsive to development needs of society through engagement in dynamic knowledge creation and application.

The university infrastructure has steadily grown over the past approximately 20 years, however the ever growing demand for university education has resulted in demand for more teaching, laboratory and instruction space. Additionally, the national government initiative to boost TVET based programs has resulted in greater demand. Thus MMUST is embarking on creating more facilities, more specifically, a proposed Engineering and TVET Complex is an Ongoing project for construction. MMUST intends to undertake **The Development of a Master Plan for Masinde Muliro University of Science and Technology**

MMUST now invites eligible/Registered consulting firms/individuals to submit Expression of Interest (EOI) in undertaking **The Development of a Master Plan for Masinde Muliro University of Science and Technology**

**Vice Chancellor
Masinde Muliro University of Science & Technology**