



Masinde Muliro University of Science and Technology
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APPLICATION FOR GRADUATION FORM – 2023

To be filled and submitted in Quadruplicate - original to the respective Dean of School, 1st copy to the Registrar Academic Affairs (Admissions Office) Room No. ABA 07, 2nd copy to Student Finance ABA 001 and the 3rd copy to be retained by the applicant).

Instructions

- 1. Attach a copy of your National Identity card.
2. You are responsible for any error of omission or commission while filling this form.
3. You will NOT be allowed to graduate if;
a) You have not completed studies/failed to meet programme requirements for graduation.
b) You have a pending disciplinary case, still on suspension or discontinued.
c) You have fee balance.
d) You give false information in this application for graduation form.

SECTION A: Applicant's Details

School: .....

1. Name (in full):(Last/Surname) .....(First Name).....(Middle Name).....

2. Registration No:..... Mobile No:.....

3. E-mail address.....

4. Name of Programme: ..... (Indicate options

Where applicable .....

5. Number of courses/Units successfully completed;

Table with 10 columns: S.No., Academic Year of study, Semester 1 / Trimester 1 (No. of Courses, No. of Units), Semester 2 / Trimester 2 (No. of Courses, No. of Units), Semester 3 / Trimester 3 (No. of Courses, No. of Units), TOTAL (No. of Courses, No. of Units). Rows 1-5.

6. Academic year in which the programme was completed.....

SECTION B: Order of Names

7. Order of names on the Certificate and Transcripts shall be as per the National Identity card:

First Name: ..... Middle Name: ..... Last Name:.....

Applicant's signature: ..... Date:.....

SECTION C: For official use only (Dean of School):

8. [ ] Confirmed to graduate [ ] Not Confirmed to graduate (tick as appropriate)

Approved by Dean of School: ..... Name Signature Date

Approved for Use Registrar, Academic Affairs

Handwritten signature and date: 4/10/2023