



MASINDE MULIRO UNIVERSITY OF SCIENCE AND TECHNOLOGY
Office of the Dean of Students
INTERNAL MEMO

FROM: Chairman, MMUSO Electoral Commission 2023 **DATE:** 24th January, 2023
TO: All Students **REF:** MMU/COR: 549009

SUBJECT: VACANCIES FOR MMUSO ELECTORAL COMMISSIONERS FOR THE 6th ELECTORAL COLLEGES AND 6th STUDENT EXECUTIVE COUNCIL (SEC) ELECTIONS, 2023

Applications are invited from qualified students to serve as Commissioners in the MMUSO Elections of the 6th Electoral Colleges and 6th Student Executive Council (SEC), which will be conducted on 23rd and 24th February, 2023, respectively.

Eligibility Criteria

1. Must be a bonafide, final year student.
2. Must have served in any leadership capacity.
3. Must have experience of electoral processes.
4. Must not have been convicted of any disciplinary case.
5. The outgoing members of Student Executive Council (SEC) and Parliament are not eligible.

The duties of the MMUSO Electoral Commissioners shall be to:

- i. Assist MMUSO Electoral Commission Chairperson in performance of his duties
- ii. Conduct civic education
- iii. Help in preparation and distribution of electoral materials
- iv. Conduct the debates for the MMUSO Parliamentary and SEC elections
- v. Monitor campaigns, voting and counting processes
- vi. Assist in maintenance of discipline during the electoral process

Interested bonafide students are requested to submit their written applications attaching a copy of their Student Identification Card, evidence of being a finalist and any other supporting documents to the office of the Dean of Students, **SHA 018** not later than Monday 30th January, 2023 at 4.00 pm.

Thank you.


Prof. Kennedy Onkware
CHAIRMAN, MMUSO ELECTORAL COMMISSION 2023

Copy to:

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| ▪ Vice Chancellor | ▪ Registrar (AA) |
| ▪ DVC (A&SA) | ▪ Dean of Students |
| ▪ DVC (A&F) | ▪ Finance Officer |



STUDENT AFFAIRS DEPARTMENT
SCHEDULE OF THE 6TH MMUSO PARLIAMENT AND STUDENT EXECUTIVE COUNCIL
(SEC) ELECTIONS, 2023

1. Appointment of MEC Returning Officer -November, 2022
 2. **Advert for Student Commissioners** -24th to 30th January, 2023
 3. Short listing of Student Commissioners/ Security -31st January, 2023
 4. Interviews for Student Commissioners/ Security -1st February, 2023
 5. Dissolution of 5th MMUSO Parliament -2nd February, 2023 12.00 pm
 6. Declaration of vacant positions MMUSO Parliament -2nd February, 2023 2.00 pm
 7. **Nomination of Candidates process** -2nd to 9th February, 2023
 - i. Commencement of picking of nomination Papers by candidates -2nd February, 2023 from 2.00pm
 - ii. Deadline of return of nomination papers -9th February, 2023 by 4.00pm
 - iii. Clearance of candidates -13th February, 2023
 - iv. Post successful candidates on notice boards -13th February, 2023
 - v. Handling of Appeal Cases -14th February, 2023 at 9.00am
 8. **Campaign Period** -14th to 21st February, 2023
 9. **End of campaign rallies** - 20th February, 2023
 10. Sensitization of candidates (Aspirants) and agents -20th February, 2023
 11. Training
 - i. Training of Student Commissioners, Clerks and Security by IEBC -20th February, 2023 at 9.00a.m
 - ii. Training of staff by IEBC -20th February, 2023 at 2.00pm
 12. Electoral College Big Debate - 21st February 2023, 9.00am-12.00noon
 13. Student Executive Council Big Debate - 21st February, 2023 2.00pm – 5.00pm
 14. **End of campaign period** -21st February, 2023 at 5.00pm
 15. Organizing of Polling Stations and Rehearsal -22nd February, 2023
 16. **Polling Exercise**
 - i. Electoral College Elections (School Representatives, Campus Representatives, Hostels and Non Resident Representatives) -23rd February, 2023 from 6.00 am to 3 pm
 - ii. The MEC to publicly declare the winners of the Electoral College elections and post their names in the media -23rd February, 2023
 - iii. Processing of petitions and appeals for Representatives to Students Parliament -24th February, 2023 8.00 am to 10.0 am
 - iv. Students Executive Council (SEC) Elections -24th February, 2023 between 2.00 pm and 4.00 pm
 17. Swearing in Ceremony
 18. Handing over ceremony
 19. Induction/Training of Student Leaders
- Note: All delegates should be seated by 1.30pm**
- v. The MEC to publicly declare the winners of the Students' Executive Council elections and post their names in the media -24th February, 2023
 - vi. Processing of petitions and appeals for SEC Elections -27th February, 2023


Prof. Kennedy Onkware
CHAIRMAN, MMUSO ELECTORAL COMMISSION 2023.