



MMU/FOM:501012

Masinde Muliro University of Science and Technology
Office of the Registrar, Academic Affairs

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P.O Box 190
Kakamega – 50100
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APPLICATION FOR GRADUATION FORM – 2024

To be filled and submitted in Triplicate - Original to the respective Dean of School (Dean to forward to Registrar, AA's office after approval for certificate processing), 1st copy to the Registrar Academic Affairs (Admissions' Office - Room No. ABA 07) for confirmation of order of names on transcripts), 2nd copy to be retained by the applicant).

Instructions

- 1. You will NOT be allowed to graduate if;
a) You have not completed studies/failed to meet programme requirements for graduation.
b) You have a pending disciplinary case, still on suspension or discontinued.
c) You have fee balance.
d) You give false information in this application for graduation form.
2. Attach a copy of your National Identity card (for Kenyan Students) or Passport (for International Students).
3. In case you make any error of omission or commission while filling this form, you will bear the cost of corrections.

SECTION A: Applicant's Details

School:

1. Name (in full):(Last/Surname)(First Name).....(Middle Name).....

2. Registration No:..... Mobile No:.....

3. E-mail address:.....

4. Programme Name:

5. Number of courses/Units successfully completed;

Table with 10 columns: S.No., Academic Year of study, Semester 1/Trimester 1 (No. of Courses, No. of Units), Semester 2/ Trimester 2 (No. of Courses, No. of Units), Semester 3/ Trimester 3 (No. of Courses, No. of Units), TOTAL (No. of Courses, No. of Units). Rows 1-6.

6. Academic year in which the programme was completed.....

SECTION B: Order of Names

7. Order of names on the Certificate and Transcripts shall be as per the National Identity card:

First Name: Middle Name: Last Name:.....

Applicant's signature:

Date:.....

SECTION C: For official use only (Dean of School):

8. [] Confirmed to graduate [] Not Confirmed to graduate (tick as appropriate)

Approved by Dean of School:

Name

Signature

Date

Approved for Use

REGISTRAR (AA)
MASINDE MULIRO UNIVERSITY OF
SCIENCE & TECHNOLOGY
P. O. Box 190, 50100, KAKAMEGA. (K)
Date:..... sign:.....

Registrar, Academic Affairs