



MASINDE MULIRO UNIVERSITY OF SCIENCE AND TECHNOLOGY (MMUST)

Office of the Registrar (Academics Affairs)

Notice of the 20th Graduation Ceremony to be held on Friday 1st December, 2023

Masinde Muliro University of Science and Technology (MMUST) wishes to inform **all candidates** who qualified for conferment of various Degrees, award of Diplomas and Certificates in the **2022/2023 Academic Year**, as well as **members of the public**, that the **20th Graduation Ceremony** will take place on **Friday 1st December, 2023** at the **MMUST Graduation Square-Kakamega**. Graduands and invited guests should be seated by **8.30am**.

The following is pertinent information:

1. **Clearance of Fees and Confirmation of the Graduation Status**

Only graduands who shall have **PAID ALL FEES** including **Graduation Fees** and presented their Clearance forms to the **Finance Office** by **Friday, 3rd November, 2023** shall be allowed to graduate. Graduands shall **confirm their graduation status and order of names** from their respective Schools by filling the '**Application for Graduation Form**' OR apply online via <https://forms.gle/tmVPnPab1bQiHMYX6> available on the University website by **Friday, 3rd November, 2023**.

2. **Graduation Fees**

The Graduation Fees for various categories of graduands, which must be paid on or before **Friday, 3rd November, 2023** are as indicated below:

S.No.	Category	Graduation Fees (KES)	Fee for Hire of academic regalia (KES)	Alumni Fees (KES)	Total Graduation Charges (KES)
1.	Doctorate	5,000.00	2,000.00	1,000.00	8,000.00
2.	Masters	5,000.00	1,000.00	1,000.00	7,000.00
3.	Bachelors	4,500.00	1,000.00	1,000.00	6,500.00
4.	Diploma	3,500.00	500.00	1,000.00	5,000.00
5.	Certificate	2,500.00	500.00	1,000.00	4,000.00

3. **Bank Accounts**

All Students are required to pay fees in any of the following bank accounts:

S.No	Account Name	Account No.	Bank	Branch
1.	Masinde Muliro University of Science and Technology (MMUST PSSP Account)	01003070554000	National	Kakamega
2.	Masinde Muliro University of Science and Technology (MMUST Students Deposit Account)	0500294636103	Equity	Kakamega
3.	Masinde Muliro University of Science and Technology	1101922109	K.C.B.	Kakamega
4.	Masinde Muliro University of Science and Technology	078000012655	Family	Kakamega

The **Academic Regalia** will be collected from respective **Schools** at the **Main Campus** between **Monday 20th November, 2023** and **Friday 24th November, 2023** and returned by latest **Friday 12th January, 2024**. Delay in returning the Academic Regalia shall attract a **penalty fee of Kshs. 500/= per day** after **Friday 12th January, 2024**.

4. **Rehearsal**

Rehearsal will take place at the University **Graduation Square-Kakamega** on **Wednesday 29th November, 2023** beginning at **11.30 a.m.** All **graduands** should be in **full academic regalia** and be **seated** by **11.00am** for the **rehearsal**.

5. **Invitation Cards**

Two (2) invitation cards will be issued to each graduand. The cards will be collected from respective **Deans of Schools** as from **Monday 20th November, 2023**.

NOTE that, a schedule of issuance of certificates shall be circulated shortly after graduation. Certificates shall be **collected in person** as from **9.00a.m** to **3.00pm** on **working days** and that the **University does not replace lost Certificates**. Certificates **stored for a period of more than a year** after graduation, shall attract a fee of **Ksh.1,000/= (Kenya Shillings one thousand) only per year**.

6. **Enquiries**

For more information, please contact;
Registrar (Academic Affairs)
P.O Box 190-50100 – Kakamega.
Customer Care - 0572505222 - Email: registrar.aa@mmust.ac.ke
Website: www.mmust.ac.ke

