

## MASINDE MULIRO UNIVERSITY OF SCIENCE AND TECHNOLOGY

(MMUST)

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Office of the Deputy Vice Chancellor (Administration & Finance)

# INTERNAL ADVERT FOR ADMINISTRATIVE, TECHNICAL, LIBRARY AND SUPPORT STAFF FOR 2021/2022 FINANCIAL YEAR

In pursuit of its mission to provide excellent University education, training and research through integrating science, technology and innovation into quality programmes to suit the needs of a dynamic world, Masinde Muliro University of Science & Technology invites internal candidates who have attained the required promotion milestones to apply for consideration for Career Progression in the following internal vacant positions.

S.No	Narration	Advert Reference
1	Positions in Grade II	AD/01/04/22
2	Positions in Grade III	AD/02/04/22
3	Positions in Grade IV	AD/03/04/22
4	Positions in Grade V	AD/04/04/22
5	Positions in Grade VI	AD/05/04/22
6	Positions in Grade VII	AD/06/04/22
7	Positions in Grade VIII	AD/07/04/22
8	Positions in Grade IX	AD/08/04/22
9	Positions in Grade X	AD/09/04/22
10	Positions in Grade XI	AD/10/04/22
11	Positions in Grade XII	AD/11/04/22
12	Positions in Grade XIII	AD/12/04/22
13	Positions in Grade XIV	AD/13/04/22

## Application procedure

i) Each application shall be accompanied by a detailed curriculum vitae and certified copies of relevant academic and professional certificates, testimonials and any other relevant supporting documents. They should also provide names, telephone numbers and contact addresses of three (3) referees.

All applications shall clearly specify the position applied for by indicating the advert reference number on the envelope and submit in one (1) hard copy to the address below. A soft copy in **<u>RUNNING PDF FORMAT</u>** should be send to <u>internalpromotionsnts2022@mmust.ac.ke</u> so as to reach us on or before **16<sup>th</sup> May, 2022** at the close of business.

NOTE:

- a) This advert is only for Career Progression from one grade to the next within the same job family and not Job Placement.
- b) Applicants must have the requisite qualifications as outlined in the Approved Scheme of Service.

#### The Deputy Vice Chancellor (Administration & Finance) Masinde Muliro University of Science and Technology P.O. Box 190-50100 KAKAMEGA

### MMUST IS AN EQUAL OPPORTUNITY EMPLOYER, PERSONS WITH DISABILITIES AND FEMALE GENDER ARE ENCOURAGED TO APPLY

MMUST does not levy any fee in the processing, recruitment & selection of applicants The University reserves the right not to make any appointments at any stage of the recruitment exercise.