

CURRICULUM VITAE

AMWAYI KASANDY PHILLICE

PERSONAL DETAILS

ADDRESS: Masinde Muliro University of Science and Technology,

P.O BOX 190 (50100), Kakamega.

EDUCATION

- Masters of Information Science Degree, Kisii University – 2019 - Ongoing
- Bachelor of Science in Information Science, Mount Kenya University (2013 – 2016)
- Certificate in Computer Packages Specialization Programme, New Horizon Computer Learning Centre, 2006
- Diploma in Information Science, Sigalagala Polytechnic
- Kenya Certificate of Secondary Education

SELECTED ACCOMPLISHMENTS

- Conducted regular cataloguing of new acquisitions, maintaining accurate data and building a strong knowledge base of the library materials.
- Ensured efficiency in the organization, storage and retrieval of information material thus reducing the duration an item undergoes right from the time it has been acquired to the time it reaches the shelf by conducting efficient and timely material processing as per the department's objectives in line with ISO 9000:2008 standards
- Carried out a highly effective user assessment needs program thus ensuring only high quality information material on high demand were acquired thus saving the university funds that would otherwise be wasted on irrelevant material.

PROFESSIONAL EXPERIENCE

MMUST Library

Library Assistant, 2010 to Present

Volunteer, 2008 – 2010.

Lirhandia Girls High School

School Librarian, 2005 – 2007

A.J. Bookshop & Stationers

Bookshop Attendant, January – December 2004

Mahiakalo Child Development Centre

Librarian/Social Worker, 2003 – 2004

Kenya National Library Service (KNLS) - Kakamega Branch

Library Assistant, (Volunteer) June – December, 2002.

SEMINARS, WORKSHOPS AND CONFERENCES

- ISO 9001:2015 Workshop on Transition Change and Impact Awareness Training for Implementers on 28th August 2018 held in MMUST MCU Hall
- Facilitator in the 3rd Annual conference on repositioning Information Practitioners in the 21st Century for information professionals held on the 13th of OCTOBER 2017 at the Kibabii University
- Workshop on Disability and Gender Equality and Zero Tolerance on Discrimination sensitization and mainstreaming held in MMUST MCU hall on 6th July 2017
- 2nd Annual conference on Current and Global Trends in Library and Information Services for Information Professionals held at the Kibabii University on 2nd December 2016.
- Seminar sponsored by MMUST on Public Relations held at the Busia Agricultural Training College on 30th & 31st July 2015
- Training workshop on Koha Library Management System held from 22nd January to 11th February 2013 at MMUST Library.
- Library and Information Professional Conference sponsored by the Kenya Library Association (KLA) held at Sunset Hotel, Kisumu from 7th to 9th November 2012.
- ISO awareness training workshop conducted by the Kenya Bureau of Standards' National Quality Institute at MMUST on 11th March 2011
- Workshop on School and College Libraries in the Modern Society by Kenya Library Association (KLA) held in MMUST Library from 3rd – 4th March 2011
- Course in Basic Life Support by the Kenya Red Cross Society held in MMUST on 28th January 2011
- Workshop on accelerating Access, Use, and Management of E-resources organised by International Network for Availability of Scientific Publications held at MMUST on 12th June 2009.

COMMUNITY OUTREACH

- Board of Governors (BOD) member, Nambale Boys High School 2019 – 2022, serving on;
 - Discipline, Ethics Human/ student Rights Committee
 - Audit committee.

Parent Teacher Representative, (PTA) Nambale Boys High School 2017 – 2020