

Masinde Muliro University of Science and Technology Office of the Registrar, Academic Affairs

Tel: 0702597360/1& 0733120020/22

Ext. 2119, 2101

registrar.aa@mmust.ac.ke Website: www.mmust.ac.ke P.O Box 190 50100 Kakamega E-mail: Kenya

DOC.1

ADMISSION GUIDELINES

1. Documents

- a) Download and fill out Student admission forms: MMU/2A, MMU/2B, MMU/3, MMU/4 and submit to the Dean of your School when reporting on Thursday 28th August, 2025
- b) Refer to instruction on online booking document (Doc. 3) to book accommodation (for Government Sponsored students only)
- c) Read and keep the Student Handbook for your reference

2. Portal Creation and Activation

Please follow the steps below to create portal account.

- Visit portal.mmust.ac.ke
- Click on sign up button
- Enter your registration number as username
- Enter your preferred password
- Confirm the password
- Select your role as student
- Click on submit button.
- Activation Link will be sent to email you used in accessing KUCCPS portal.
- Visit the Link to log into your student portal

3. Completing Registration Process

To complete your online registration process, log into your student portal and update personal details by clicking profile.

4. Accommodation Booking

Use the Student portal to book a room online. The online booking of hostels shall commence on 1^{1st} 10th August, 2025 at 4.00pm and shall be on 'first come first served' basis. After successfully booking your rooms online, kindly pay the requisite accommodation fees as in (5) below.

5. Fee Payment Procedure

Use the downloaded Fee Structure for your programme to pay your fees through "Jiunge" fee payment Process as indicated below:

- i) Download "JIUNGE APP" from Play store
- ii) Install the APP on Phone
- iii) Click on Open
- iv) Click on **SIGNUP**
- v) Enter Name, Phone number, email and Password as requested
- vi) Click on **SIGNUP**
- vii) Enter email
- viii) Click Continue
- ix) Enter **OTP** sent on email

- x) Search Institution (Masinde Muliro University of Science and Technology)
- xi) Click on add on home page
- xii) Enter **Student Registration Number (**on the admission letter)
- xiii) Click on Add
- xiv) Click on view Services (Choose Tuition or accommodation)
- xv) Click on Pay
- xvi) Generate receipt

Thank you for Choosing Masinde Muliro University of Science and Technology

KARIBU MMUST "THE UNIVERSITY OF CHOICE"