

STUDENT ID UPDATE – QUICK GUIDE

Visit: <https://studentid.mmust.ac.ke>

LOGIN

Field	What to Enter
Username	Your Registration Number – in CAPS
Password	Same Registration Number – in CAPS

PHOTO REQUIREMENTS

- **Formats accepted:** PNG or JPG/JPEG **only** (no PDFs, no other formats)
 - **Max file size:** 5 MB
 - **Background:** White or plain background recommended
 - Image must be clear and recent
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STEP-BY-STEP

1. **Login** – Go to the URL above. Enter your Reg. No. in both fields (CAPS) and click **Login**.
 2. **Update ID/Passport/Birth Certificate No.** – In the *"Update Profile"* section, enter:
 - **Kenyan:** National ID (8 or 9 digits)
 - **International:** Passport number
 - **No ID/Passport:** Birth Certificate number
→ *Double-check for accuracy – wrong numbers = rejection.*
 3. **Upload Photo** – Click **"Choose File"**, select your .png or .jpg image, click **"Open"**, then **crop and save** the image as prompted.
 4. **Save & Confirm** – Click the **"Update Profile"** button. Wait for the **"Update Successful"** confirmation message.
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AFTER UPDATING

- Log back in later to check your ID status.
 - Once status shows **"Printed"**, follow the collection instructions displayed.
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